

# Anglo Scottish Repeater Group

## Membership Application

This form is to be used to by all new applicants for membership of the Anglo Scottish Repeater Group (ASRG).

In joining the ASRG you agree that the personal information that you have given below may be used by the ASRG to administer your membership. The ASRG undertake not to publish this information, not to share it with third parties and ensure that it is stored securely in accordance with the ASRG General Data Protection Regulations Policy a copy of which is included on this document, (copy available at [www.asrg.co.uk](http://www.asrg.co.uk)).

As a member of the ASRG you agree to abide uphold the aims of the group and behave in a manner on its repeaters and email platform so as not to discredit the group or its membership.

**Applicant**    **Please use BLOCK CAPITALS**

**First Name** \_\_\_\_\_ **Surname** \_\_\_\_\_

**Call sign** \_\_\_\_\_

**For ASRG Use**

**Fee £** \_\_\_\_\_ **Received by (for ASRG)** \_\_\_\_\_

### Anglo Scottish Repeater Group General Data Protection Regulation (GDPR) Policy

#### 1. Introduction

The Anglo Scottish Repeater Group (ASRG) is a non-profit organisation set up to maintain and operate Amateur Radio Repeaters in North Cumbria and Southern Dumfries and Galloway. This policy explains how ASRG manages the collection, processing and storage of personal data to meet GDPR compliance.

The ASRG Website is used only to publish operational information relating to the ASRG sites and does not collect personal data. However, as it provides links to third party sites it is also brought within this policy.

#### 2. Personal Data Collection

The ASRG only collects data of a *legitimate interest* which is necessary to administer membership. This data is confined to a name and callsign and is collected by means of members completing a membership form at the point of joining the ASRG.

### **3. How is Personal Data Used?**

The ASRG uses personal data to record membership. This data is not published elsewhere, shared with third parties or used for marketing purposes.

### **4. How is Personal Data Stored?**

Personal data is stored by the appropriate ASRG committee members as documentation within their personal IT equipment. Committee members holding personal data are responsible for taking all reasonable precautions to secure the data by preventing unauthorised access to their IT equipment and then data held on it.

Individual personal data is stored for the duration of membership of the ASRG. Should membership lapse the respective personal data will be deleted from the membership records.

### **5. How do I Access My Personal Data?**

You have a right to review what personal data is held by the ASRG relating to you. For any questions about this contact the Secretary via the ASRG Groups.io site or by email at [enquiries@asrg.co.uk](mailto:enquiries@asrg.co.uk)

### **6 ASRG Website**

The ASRG website ([www.asrg.co.uk](http://www.asrg.co.uk)) does not collect personal data or cookies which could be used to identify the use of the web site by any individual.

The ASRG website carries links to other organisations which share similar aims and goals to those of the ASRG. The GDPR policies of these organisations fall outside of this policy. For further information contact the administrators of those sites.

### **7. ASRG Groups.io Site**

The ASRG use a Groups.io site for general technical discussion and communication about events and operating status of its sites. The Groups.io site is an open forum which does not store or display Personal Data. As such its use falls outside of this policy.

Members should be aware that in subscribing to Groups.io their email address will be visible to other Groups.io users. Additionally, they should take care not to post anything that may compromise their own personal cyber security or that of others.

### **8. GDPR Policy Review**

The ASRG will periodically review this policy to ensure that it remains fit for purpose, revising content and associated practices where necessary to ensure that GDPR compliance is maintained. Revisions will be recorded in the Revision History section of the Constitution document.